

**Part-time Superintendent (w/possibility of additional duties for full-time employment)**

The Board of Trustees of Gardiner School Districts 7 & 4 seeks a strong educational leader who will continue to move the District forward and continue its tradition of educational excellence. A successful candidate will:

- Be collaborative
- Have the ability to build relationships with staff, students, and community
- Be visible, approachable, and have an open door policy with all staff and students
- Be engaging and visible in the community
- Be inclusive of all stakeholders, and work with stakeholders to reach a common vision
- Be an honest and straightforward leader with the ability and desire to assemble an active leadership team and collaborate, delegate, encourage, inspire and empower them to work together to achieve common goals and carry the district vision forward.
- Be highly-organized with strong public speaking skills.
- Be a visionary and a creative problem solver
- Be transparent
- Be a passionate advocate for public school education and strong academic focus
- Have experience with standards based grading
- Possess a strong working knowledge of Montana School Finance
- Have a strong understanding of school law and commitment to policy governance

Gardiner School Districts 7 & 4 sits at the north entrance of Yellowstone National Park. The district runs a four day week school schedule and envisions the part-time superintendent working at a minimum three (3) days per week. There are approximately 30 certified, support, and administrative team members with 169 students K-12. During the 2017-2018 school year, the Board of Trustees has worked in collaboration with staff and community members to address the budget shortfall creating a financial plan moving forward. A major component of the position will be ensuring the implementation of the financial plan.

Position workdays will be negotiated with board of trustees. Full-time employment will be dependent upon school board trustee financial decisions. Salary will be commensurate with candidate experience. Benefits and other compensation will be negotiated with successful candidate.

The following application material must be submitted to be considered:

1. A cover letter
2. A resume
3. Three (3) letters of professional reference
4. A copy of your current administrative certificate
5. A copy of all college transcripts
- Application materials may be submitted in person, by mail, or by fax.

- Applications must be received at Gardiner School District Clerk Office by 4:00 p.m. on January 31, 2018 at 510 Stone Street, Gardiner, MT 59030.
- Application and supporting materials will not be returned.
- Background checks will be performed on all candidates selected as finalists. A Authorization to Release Information form must be completed. The Authorization to Release Information form may be found on the school district website within the job posting.

Candidates with questions may contact Pat Baltzley, School Board Chair - 410-979-1594

Gardiner School District  
510 Stone Street  
Gardiner, MT 59030  
406-848-7563 (phone)  
406-848-0606 (fax)