

**Gardiner School Board Workshop Agenda
Monday, September 11, 2017**

- I. Welcome and Overview
 - a. General Introduction
 - b. Compass Activity

- II. Book Discussion: *Five Dysfunctions of a Team*

- III. Establishing Board Goals for 2017-2018
 - a. Review 2016-2017 goals
 - 1. **Meetings:** Our board meetings will be two hours in length unless unforeseen discussion and topics requires us to spend additional time. This will ensure that we stay focused on immediate topics.
 - 2. **Communication:** We will keep the students, parents, community members, and school staff informed through a variety of resources about school events, topics, etc. Communications should send the same message. Transparency builds trust.
 - 3. **Financial:** We will ensure that our financial choices allow our money to work for us. The budget should be built to a level that can handle emergencies, but should also be available for future projects.
 - 4. **Student Data Collection and Outcomes:** We will be a well-informed school board for communications and accountability. When changes occur in curriculum it is important to evaluate its effectiveness.
 - 5. **Strategic Plan:** We will monitor the effectiveness of the current Strategic Plan by continuing to report on the progress committee work within each board meeting as well as to connect board meeting agenda items directly to goals and key indicators of the Strategic Plan. The Strategic Plan will be reviewed annually to insure that goals are current and still aligned with the school community's vision of Gardiner Schools.
 - b. Consider any changes needed

- IV. Board Protocols
 - a. Review of Policies Related to Board work
 - i. 1240, 1400, 1402, 1420, 1441, 1511, 1512, 1513, 1520, 1521, 1531, 1610, 1620, 1621, 1640, 1700
 - b. Communication
 - i. Email
 - ii. Contact List
 - iii. Calendar
 - c. Meetings
 - i. Time
 - ii. Agenda
 - iii. Board Protocol
 - 1. Motions
 - 2. Discussions
 - 3. Staying on advertised topic
 - iv. Public Protocol
 - d. Professional Learning (Gardiner-sponsored, MCEL, MTSBA-sponsored, etc.)
 - e. Attendance at Events
 - f. Other

- V. Committee Work
 - a. Gallery Walk for Committees and Needs
 - i. Finance (Mike/Holly)
 - ii. Communication (George/_____)
 - iii. Facilities/Leed (Tim/_____)
 - iv. Academic Program Review (Colleen/_____)
 - v. Strategic Plan Review (Pat/_____)
 - vi. What does the Board Need?
 - b. Teacher Negotiations (Holly/_____)
 - c. Consideration of Work to Be Done

- VI. Plan for Strategic Plan review
 - a. Consider committee organization
 - b. Decide if MTSBA is to be involved or we handle it ourselves
 - c. Discuss process for review

- VII. Wrap-up and Next Steps

Notes from "Gallery Walk for Committees and Needs"

From 9/11/17 board workshop

Facilities/LEED

- Prioritize needs/cost analysis
- Is this something we can afford?
- Messaging needs
- What are the hidden costs of LEED?
- Is LEED ideal for Gardiner?
- Ensure that we don't lose ground on facility condition: proper maintenance/Don't get hung up on LEED.
- High quality images and documentation for outreach

Time Frame: Ongoing, as needed. Building Reserve = May

Strategic Plan Review

- Identify progress, revisit goals.
- Who (how many in review?), what (Identify), where (school), when (Oct. 2, Nov 6, Nov 13), how (led by board chair? Led by MTSBA?)??
- What will be student needs 20-30 years from now and how does that drive current SRP?
- What does the community want knowing the whole budget story?

Time Frame: By December

Finance:

- Define budget
- Public message points on status of budget planning.
- What we need minimally, and what is maybe "extra"
- What does EACH program cost (everything)?
- Where are we? What are our options?
- More understanding of big picture (east) of finances and implications.
- How much money do we need to save?
- Complete understanding of budget health by Board, staff and community.
- Identify option – do more, do less, do differently.
- Where do we want to "live"? General Fund or General Fund and Soft Money?
- Tiered view from largest reduction/ options and all time tables, etc.

Academic Program Review

- Hierarchy of programming in atmosphere of budget reduction.
- Identify courses students are taking/asking for and do a cost analysis.
- State accreditation standards.
- Ability/suitability of online courses or other options (school partnerships)
- What do we offer – What we afford to offer?

- How do course offering align with requirement of colleges and other schools that students want to attend?
- What do we offer? How do (if they do) overlap? What are the priorities?
- Based on Strategic Plan review
- Can we loop classes at JH/HS?
- Honest, "hard", look

Time Frame: Ground work, informed by Strategic Plan review/ Finance Committee.

Communications

- Community Education
- District Brand
- What methods are best to get the true info out to community.
- Public awareness of all school issues
- How to let parents know how their child is performing? We lost that last year (at least in JH/HS)
- We are looking for creative fund raising ideas... Who has them?
- Identify top critics and target invites and out reach
- Feedback mechanism
- Consider all stakeholder needs for help: Board, staff, parents, students, larger community
- Accept limits – we won't pursue all conspiracy theorists

Time Frame: ASAP, ongoing.

What does the Board need?

- MTSBA to come in for a Gardiner Workshop
- More board workshops/discussion in public forum
- More info as it directly relates to GPS in summer and long form, ex: financials all break downs, full list of infrastructure needs and cost.
- Workshops for more informal info gathering
- Workshops
- Training opportunities